

**THE MINUTES OF THE MEETING
OF THE
TWIN CREEKS CONSERVANCY DISTRICT**

November 20, 2023

The Twin Creeks Conservancy District met at the South Haven Public Library at 7 pm.

Board Members present: Colin B. Steffen, Sharon Kniola, Brian Groene, Mark Lippie, Mike Jacob and Scott Retherford.

Others Participating: Attorney Hollenbeck

Chair Steffen calls regular meeting to order:

APPROVAL OF THE MINUTES – Motion made by M. Jacob to approve the October 2023 minutes, seconded by S. Kniola, unanimously approved, motion carried.

Financial Statements Report –

October 2023 financials reviewed. Motion made by M. Lippie to approve financials as submitted, seconded by B. Groene, unanimously approved, motion carried.

CLAIMS – November 2023 claims presented for payment: Motion made to approve the claims for payment by B. Groene, seconded by M. Jacob, unanimously approved, motion carried.

Legal

- Scott Retherford’s nominating petition received. Will know after November 30 deadline if any other petitions received.
- Insurance renewal ratification. Motion to approve new policy made by M. Jacob, seconded by S. Kniola, motion carried.
- Second property tax distribution will be made in December
- Final 2024 budget order forthcoming
- Chairman Steffen resigning after the December Board meeting. Theresa Dickson present. Motion made to appoint Theresa to fill the vacancy created by Chairman Steffen’s resignation made by B. Groene, seconded by S. Retherford, motion carried.
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Engineer-

- Not present

Chair/Board

- Chairman Steffen wants a reminder to all freeholders to clean leaves from grates to stop entering the stormwater infrastructure. Place a reminder on the website.
- Tree line question process. Attorney to report at next meeting.

Public Comment: Theresa Dickson present, inquired on district boundaries

ADJOURNMENT: Next meeting 12/19/23

There being no further business to come before the Board, M. Lippie motioned to adjourn, seconded by S. Retherford, unanimously approved, motion carried.