

**THE MINUTES OF THE MEETING
OF THE
TWIN CREEKS CONSERVANCY DISTRICT**

December 19, 2023

The Twin Creeks Conservancy District met at the South Haven Public Library at 7 pm.

Board Members present: Colin B. Steffen, Sharon Kniola, Brian Groene, Mark Lippie, Mike Jacob, Dean Efantis (telephonically) and Scott Retherford.

Others Participating: Attorney Hollenbeck

Chair Steffen calls regular meeting to order:

APPROVAL OF THE MINUTES – Motion made by M. Jacob to approve the November 2023 minutes, seconded by B. Groene, unanimously approved, motion carried.

Financial Statements Report –

November 2023 financials reviewed. Motion made by S. Retherford to approve financials as submitted, seconded by M. Lippie, unanimously approved, motion carried.

Motion made by S. Kniola to move line appropriations as needed, seconded by M. Jacob

CD to expire in December. Motion to reinvest made by M. Lippie, seconded by B. Groene, motion carried

CLAIMS – December 2023 claims presented for payment: Motion made to approve the claims for payment by B. Groene, seconded by M. Jacob, unanimously approved, motion carried.

Legal

- Financial Clerk Performance Award Resolution: Motion to approve made by M. Lippie, seconded by S. Kniola, motion carried.
- Chairman Steffen to retire. December will be his last meeting. Appreciation Resolution: motion made to adopt by D. Efantis, seconded by B. Groene, motion carried.
- Theresa Dixon to fill vacancy created by retirement. T. Dixon sworn in.
- S. Kniola will step up to Chairperson position. M. Jacob nominated Dean Efantis to fill Vice Chair position, all Board members voted unanimously
- December tax settlement distribution made
- 1782 notice issued, final budget order will be forthcoming
- February 10, 2024, at 2 pm: annual meeting to be held. S. Retherford is the only candidate and will be sworn in for a new four-year term.

Engineer-

- Not present

Chair/Board

- Chairman Steffen expressed gratitude and appreciation of service and working with other Board members.

Public Comment: Sandra Steffen, no comment

ADJOURNMENT: Next meeting 01/15/24

There being no further business to come before the Board, B. Groene motioned to adjourn, seconded by M. Jacob, unanimously approved, motion carried.