

**THE MINUTES OF THE MEETING
OF THE
TWIN CREEKS CONSERVANCY DISTRICT**

August 21, 2023

The Twin Creeks Conservancy District met at the South Haven Public Library at 7 pm.

Board Members present: Colin B. Steffen, Sharon Kniola, Brian Groene, Mark Lippie, Mike Jacob and Dean Efantis. New member: Scott Retherford

Others Participating: Attorney Hollenbeck, Engineer Frank Stewart

Chair Steffen calls regular meeting to order:

APPROVAL OF THE MINUTES – Motion made by M. Lippie to approve the July 2023 minutes, seconded by B. Groene, unanimously approved, motion carried.

Financial Statements Report –

July 2023 financials reviewed. Motion made by D. Efantis to approve financials as submitted, seconded by S. Kniola, unanimously approved, motion carried.

CLAIMS – August 2023 claims presented for payment: Motion made to approve the claims for payment by B. Groene, seconded by M. Jacob, unanimously approved, motion carried.

Legal

- Board member Jackson resigned. Acceptance of resignation by M. Jacob, seconded by D. Efantis.
- Old South Haven area vacancy: Sharon Kniola nominates Scott Retherford to fill vacancy on the Governing Board. S. Retherford provides his introduction. Brian Groene nominates Don Gerard (not present). Brian gives an introduction on Don. Vote: S. Kniola, Scott Retherford; M. Lippie: Scott Retherford, M. Jacob: Scott Retherford, B. Groene: Don Gerard, D. Efantis: Scott Retherford. Scott Retherford fills the vacancy on the Governing Board.
- 2024 Budget, public hearing at September meeting, adoption at October meeting. 4% growth of general fund budget. Motion made by D. Efantis to grow maximum allowed budget to project line item, seconded by B. Groene, motion carried.
- Assessed valuation grew substantially within the district
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Engineer-

- Discussion on points to pursue for satisfaction of required IDEM MS 4 compliance. Education pet waste, lawn clippings, fertilizer. Information can be placed on website. Two yearly events must occur. Recommends placing signs to refer freeholders to the TCCD website. Board suggested, banners for Haven Hollowfest and permanent placement; magnetic cards with TCCD website, pamphlets, and law bags. If TCCD piggybacks on other programs, a written agreement would be needed to satisfy IDEM.
- Chairman Steffen recommends all board received MS 4 training

Chair/Board

- Chairman Steffen has been on the Board for 25 years, and has participated in many of the projects and agreements to benefit TCCD
- Reminds COVID still prevalent, masks may be required or beneficial to people present at meetings.
- Sharon and Bruce may know of a possible new board member
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Public Comment: None

ADJOURNMENT: Next meeting 09/18/23

There being no further business to come before the Board, B. Groene motioned to adjourn, seconded by M. Jacob, unanimously approved, motion carried.