

**THE MINUTES OF THE MEETING  
OF THE  
TWIN CREEKS CONSERVANCY DISTRICT**

**December 16, 2024**

The Twin Creeks Conservancy District met at the South Haven Public Library at 7 pm.

Board Members present: Dean Efantis, Mark Lippie, Mike Jacob, Sharon Kniola, Theresa Dixon, Brian Groene and Scott Retherford.

Others Participating: Attorney Barkes, Engineer Frank Stewart

Regular meeting called to order

**APPROVAL OF THE MINUTES** – Motion made by M. Lippie to approve the November 2024 minutes, seconded by M. Jacob, unanimously approved, motion carried.

**Financial Statements Report –**

November 2024 financials reviewed along with line-item adjustments. Motion made by S. Retherford to approve financials as submitted, seconded by B. Groene, unanimously approved, motion carried.

Performance Award: Motion to approve 2024 performance award made by M. Jacob, seconded by S. Kniola, unanimously approved, motion carried

Transfer of unexpended 2024 budget: Motion made by M. Jacob to transfer to the Rainy-Day Fund, seconded by S. Retherford, unanimously approved, motion carried

**CLAIMS** – December 2024 claims presented for payment: Motion made to approve the claims for payment by B, Groene seconded by M. Jacob, unanimously approved, motion carried.

**Legal**

- Annual meeting 02/08/2025 at 2 pm
- Three board positions up for election. All incumbents filed timely nominating petitions. Will be sworn in at the annual meeting. The Board will also organize for 2025.
- December property tax settlement distribution not completed but will be prior to 1/31/24
- 1782 notice received, final budget order forthcoming
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**Engineering**

- MS 4 MOU collaboration with county needs to be finalized
- Questions/concerns regarding outfall report. Boundaries need to be checked for outfall upgrades/repair
- Engineer Stewart will forward the outfall report to John McQuestion
- Annual report due

**Chair/Board**

- S. Retherford reported Loudenber sinkhole filled in with gravel. Neither the County nor TCCD filled in the sinkhole.

Public: None

**ADJOURNMENT: Next meeting 01/20/25**

There being no further business to come before the Board, T. Dixon motioned to adjourn, seconded by M. Jacob, unanimously approved, motion carried.